



# **WEST MIDLANDS BASKETBALL LEAGUE RULES 2016/2017**

### **GENERAL ADMINISTRATIVE RULES**

All Club Secretaries and Officials should familiarise themselves with the General Administrative Rules (" the Rules") if fines and other penalties are to be avoided.

Ignorance of the Rules will not be accepted as a reason for any default.

Participation in the WMBL signifies acceptance of the Rules and agreement to abide by them.

#### **Rule 1 Competition System**

- a) All games shall be played according to the Rules laid down by the BE unless otherwise decided at the AGM.
- b) The WMBL competition shall begin not earlier than the second Sunday in September and end not later than the Saturday of the playing week in which falls 30 April of the following year. Failure to complete fixtures within the specified dates if the clubs concerned are deemed to be at fault will result in the forfeit of all points from these games and also result in the imposition of fines. Teams will not be allowed to concede fixtures to their opponents.
- c) The WMBL shall comprise of a Premier Division and other Divisions, the format of which proposed by the Committee, shall be presented for approval at the AGM.
- d) Match points shall be as follows: Win 3, Loss 1, Forfeit 0.
- e) Divisional Champions shall be the Team securing the largest number of points on the completion of that competition. In the event of two or more teams being equal on points total a play off game will be organised as soon as possible.
- f) The two teams with the highest number of points in each division shall be promoted to the next higher division and the two teams with the lowest number of points in the higher division will be relegated unless otherwise decided at the AGM. In the event of equality of points for placing except for divisional championships, only those results of the matches between the teams concerned shall be considered. In the event of further equality, the basket difference between the teams concerned shall be considered to decide the placing.
- g) In the event of a team's withdrawal or expulsion from the WMBL with less than 75% of its fixtures complete the record of that team shall be deleted from the Division. If 75% of the fixtures have been completed all remaining fixtures shall be awarded 20-0 to the opposition.
- h) The WMBL will attempt annually to organise a handicap knockout competition (The Babe Clay Rosebowl and Knockout Shield Competitions). All teams in the WMBL will be deemed entered in the competition unless written contrary indications are received by the Fixtures Secretary by 31 August prior to the start of the season.
- I) Summer League rules to be decided by the Management Committee.
- J) Any team / club forfeiting a match within the Rosebowl or Knockout shield competitions (or preliminary rounds) will no longer take part in either of the competitions for that season.

**Rule 2 Club Player and Referee Registrations**

- a) Registration. Initial Club Affiliation and Player, Coach, Official Registration forms supplied by or on behalf of the BE must be completed online and initially submitted to the Area Registrar by the 14 September. Universities and Colleges must apply for dispensation at the previous AGM.
- ai) No person can play, coach, officiate or referee in the West Midlands Basketball League without a valid BE registration number.
- b) Registration with a Team. All players must be registered for the team with which they play. Their names and registration numbers must be recorded on the Team Registration Sheet (via downloads) which must be in the possession of the Results Secretary before end of September for all clubs except Universities. University registration numbers must be with the Results Secretary by the 14 October. Any National League player, coach or official must be registered under their National League BE registration number and this number must be used on all scoresheets.
- bi) Later Registration of Player(s). Any player joining a team after initial registrations have been completed must register in the approved manner (See b above) and notification of the registration must be with the Results Secretary before the first match on which the players name appears.
- bii) Player not registered with Results Secretary. Any team playing a player or coach not registered with the Results Secretary but registered with the BE will be fined £5 per player / coach, per game and the result of the game will stand (See 6ci).
- biiii) Player not registered with BE. Any team playing a player not registered with BE will be fined £20 and will lose the game by forfeit (See 6ci).
- biv) Additional Registrations. No additional registrations are permitted after the last day of February in any season without the permission of the Committee.
- bv) Referee Registration All referees appointed by the WMBL must be appropriately qualified and hold a current BE registration indicating recognition of the level of award.
- bvi) All referees must be registered before and notification of the registration must be with the Referee Secretary before the end of September.
- bvii) Any Player who plays in the Rosebowl or Knockout Shield for a particular team, becomes cup tied within both competitions to that team and cannot play for another team for the remainder of that season.
- c) **Player Eligibility**

**The following definitions apply:****National: A person eligible to play for Great Britain (holding a British passport).****EU: A person from the European Union (holding an EU passport).****Non National (Foreign): A citizen of any other country (holding a non British or EU passport).**

- ci) Overseas Players No "non National" (foreign) or EU person holding a senior National League Licence or "National" may play in the West Midlands Basketball League without the prior written approval of the WMBL committee. Applications for dispensation should be submitted via the League Secretary. If dispensation has been granted by WMBL Committee then rule 2ciii will apply.
- cii) National League Registered Players. No club may play more than 2 Senior National League Registered Players in any game other than players who have played the last 2 seasons with their current WMBL club.
- ciii) National League Player Commitment. Senior National League registered players (c ii above) must have played 3 WMBL, Rosebowl or Knockout Shield games before February otherwise their WMBL registrations will be cancelled. Clubs may apply in writing to the WMBL Committee prior to 1st February for dispensation on this rule for long serving club members, a decision will be at the discretion of the Committee.
- civ) Senior National League players may only play for the clubs most senior team (WMBL highest division) unless written approval is granted by the WMBL committee for the applicable season.

- d) All Clubs must use the approved form (via downloads) to inform the league of registered players, coaches and officials. For clubs with more than 1 team, A club with 2 teams must nominate, and be approved by the League Management Committee, their best 6 players with their highest ranked team. All other registered players are eligible to play for both teams. A club with 3 teams must nominate, and be approved by the League Management Committee, their best 6 players with their highest ranked team. The next best 6 players with the 2nd ranked team (these players may play "up" a team but not "down" a team). All other registered players may play for any team. Late Registrations should be notified to the league with an updated version of the original form.
- e) Inter-Club Transfers. Any bona fide player of a club shall be eligible to play unless he has willingly registered and played for another WMBL club in the same season. If he has registered and played for another club permission for transfer must first be obtained from that club and the player must reregister with the Results Secretary. All disputes shall be referred to the Committee for arbitration. No inter-club transfers are permitted after the last day of February of the current season.
- f) The League Fee. The League Fee shall be payable on submission of the teams application to the WMBL for the following season. The fee shall be reviewed in April each year and shall be applicable as from that date for the following season. These fees are to be decided by the Committee but to be no higher than 10% above those levied in the previous season. The League Fee for a club's team(s) other than its first team shall be set at 50% of that applied to its first team for the second team and 25% of that applied to the first team for any additional teams.
- fi) Upon entry to the WMBL each club shall pay a guarantee fee of £50 which shall be held in trust and will be refunded on request at the time of the club's withdrawal from the WMBL subject to the deduction(s) of any outstanding fines etc. Any team incurring fines in excess of £75 or more in any one season shall be required to pay a further guarantee fee of £50 as a guarantee of its conduct in the following season. Should any such team incur further fines in excess of £75 in that following season, the further guarantee fee shall be forfeit and the team shall be required to furnish a further £50 guarantee fee for the following season which is similarly subject to this Rule.
- fii) The League entry form and relevant League Fees must be sent to the General Secretary as requested prior to the start of the season. (See Rule 6a). Guarantee Fees must be paid by or at the AGM.
- fiii) Any team admitted to the WMBL after the AGM will incur a LATE ADMISSION FEE which should be paid on submission of the League Entry Form. (See Rule 6li and 6lii).

**RULE 3 Club and Team Responsibilities****Colours and Playing Kit**

- a) All player numbers shall be as the BE rules, Teams may use number 0 and 00 and from 1 to 99
- ai) Teams must play in their first named colours unless there is a colour clash in which case the home team must play in its second named colours.
- aii) In all games in the WMBL playing kit i.e. shirts and shorts must have the same dominant colour front and back, Shorts may not necessarily be of the same colour as the shirts. Shirts should be correctly numbered. Short sleeve Undershirts and under shorts which are visible must match the principal colours of the teams shirts and shorts respectively may be worn.
- aiii) If a player's kit does not meet rule 3aiii above, the player may not be permitted to take any part in the match. Officials may make exceptions for under garments only in case of cold conditions

**Table Officials and Equipment**

- b) It shall be the duty of the home team to provide adequate table equipment i.e. bell or horn at least one stop-watch or clock (At least one of which must be clearly visible from all parts of the court) a second time-piece foul indicators numbered "1" to "5" and a "maximum foul" marker. The running score must be clearly visible from the playing area. Teams will be fined £5 per game for non-compliance to rule 3b and should be reported by the referees to the league secretary
- bi) In no circumstances may anyone officiate as Referee or Table Official and also participate as a player or coach in any part of that game.
- bii) For all games organised by the WMBL the home team must provide 2 Licenced BE qualified table officials or officials currently obtaining qualification having attended a registered BE course. Or at the agreement of the match officials one grade 3 BE qualified official. Failure to do so will result in a £10 fine for the home team and should be reported by the referees to the league secretary
- biii) The Qualified Table Officials must obtain the confirmation of the teams and signature of both coaches before the match commences to ensure no discrepancies with nominated players or officials. Licence numbers should be added prior to the game commencing for all parties involved in the match.
- biv) **Officials Registration.** All Table Officials used within the WMBL must be appropriately qualified and hold a current BE registration indicating recognition of the level of award unless currently partaking in a BE registered course program, this should be forwarded to the league general secretary every year.

**Payment of Officials**

- c) All game officials shall be reimbursed their travelling expenses and shall receive a fee according to the following scale:  
Level 5/4 (Grade 1) £18.00; Level 3 (Grade 2) £17.00; Level 2/1 (Grade 3) £ 16.00 plus expenses equal to actual bus fare or car allowance of 20 pence per mile (up to a total maximum claim (fee plus mileage) of £30.00 per official. However should an official be required to referee alone he/she shall be entitled to the above plus a further 50% of the original match fee. Referees in return are required to arrive 15 minutes prior to the published tip off time of the match. Clubs should report occasions where this is not the case as part of the Assessment process.
- ci) The home team must pay both officials in cash before the game. The home team must then submit a claim for one half of the amount to the visiting team before the visiting team leaves the premises. Should the visiting team fail to pay the amount due a claim plus any postage incurred should be submitted to the Secretary of the visiting team and a copy forwarded to the WMBL General Secretary.
- cii) If the Officials expenses are considered excessive they must still be paid and a report submitted to the General Secretary.
- ciii) It is considered appropriate that BE Table Officials are paid according to the appropriate scale by the home team: Level 3 £7.50; Level 2 £5.00 and in both cases plus travelling expenses at the appropriate WMBL rate.

### **Score-sheets and Officials' Assessment Forms**

- d) After every game organised by the WMBL the home team should hand a copy of the score-sheet to the visiting team and forward the Organiser's Copy to the Results Secretary to arrive within 5 days of the game. (Rule 6b).
- di) After all games played in the WMBL both teams are required to complete and return an Officials Assessment Form. The forms are available from the League website and each team will be responsible for providing their own assessment which should be emailed to the Results Secretary within 6 days of the game (see rule 6n)
- dii) It is the responsibility of the Team Coach/Captain to ensure that all details on the score-sheet regarding his team are correct in all matters i.e. names and numbers etc. Each player or Coaches registration number must be recorded on every score-sheet on which the participants name is entered before the start of the game (Rule 6p applies). Fine £5.00 per player to a maximum of £25.00 per game.

### **Fixture Obligations**

- e) All matches will be played according to the latest list available on the WMBL website, which is updated by the Fixtures Secretary regularly in case of changes or postponements.
- ei) Normally a fixture postponement may only be granted if the Rearrangements Fixtures Secretary receives a WRITTEN request (email or letter), which is also copied to the League Secretary at least 14 days prior to a fixture taking place. From this point, both teams have 7 actual days to agree a date for the rearrangement without incurring a charge; as long as the Fixtures secretary and League Secretary are informed in writing on the rearrangement date. If the rearranged game is agreed in the same week of the original game (e.g. a Game was scheduled for Monday but agreed by both to be played on Thursday of the same week), then both teams are responsible for finding their own referees (not from their own clubs). If that rearranged date is more than a week later, the league will appoint the referees. Whenever two clubs fail to reach agreement as to when a fixture shall take place, a rearrangement fee of at least £10 will be charged to the team responsible for the original postponement.
- eii) All other requests will be regarded as "Emergency Postponements" and must be made to the Re-arrangement Fixtures Secretary. They will then be submitted for consideration by the competitions Committee which may i) Approve the postponement and rearrange the game subject to a rearrangement fee not exceeding £10 or ii) Award the game to the opponents and impose a fine not exceeding £20. It is the responsibility of the postponing club to inform:
  - a) Opponents b) Match Officials c) Results Secretary e) Referees Secretary and to confirm the application for postponement within 3 days and in Writing to the Fixtures Secretary.
 Where teams fail to arrive for a scheduled game without good cause will be fined £20 for the 1st offence in any season, £ 40 for the 2<sup>nd</sup> offence and £ 60 for the 3<sup>rd</sup> offence. In addition, following a 3<sup>rd</sup> offence in any season the Team will need to appear before the West Midlands Committee to explain why they should not be deemed to have withdrawn from the League.
- eiii) If a game is late in starting for any reason the Match Officials should report the reason to the Results Secretary. The game should be played and if necessary the result will be decided by the Committee.
- eiv) Teams that are late but within 15 minutes of the tip-off time will be fined as follows: 1st offence: A warning: 2nd offence Minimum £5 fine Subsequent offences will be decided by the Committee.
- ev) Teams delaying the start of a game beyond 15 minutes will be fined at the rate of 50 pence per minute from the stated tip off time and the result of the game will be decided by the committee. The appointed officials should submit a report to the league within 5 days of the game
- evi) If a club changes its home court, playing day or tip-off time after the handbook has been produced they must not only inform the League but all clubs they are due to play after the change of information date.
- evii) For rearranged matches ,the Rearrangement Fixtures Secretary will propose a date for cancelled the game to be played upon. The team that cancelled the game originally must accept this date unless the home team venue is not available. Failure to accept the date or further repeat cancellation will result in the game be awarded by the competitions committee.

- eviii) All teams should check there fixtures well in advance before the match is played. However, 7 days before the scheduled date the home team should contact the away team via phone or text to confirm the fixture. Failure to do may result in a fine. Further offences when failing to respond or contact a team may lead to further fines or sanctions by WMBL Committee. If a team confirms "no", then they will need to follow rule 3 eii. If a team confirm "yes" and no show then rule 3eii will then apply.

#### **Club Details for Submission at the AGM.**

- f) All teams must notify the General Secretary before or at the AGM of  
 fi) Withdrawal from the WMBL for the ensuing season (See Rule 6a).  
 fii) Any alteration of club details such as change of secretary court or home fixture arrangements etc. (See Rule 6m).  
 fiii) Teams from Universities and Colleges must inform the General Secretary before or at the AGM of the summer vacation address of the secretary.  
 fiv) Any important dates that are to be avoided if possible when fixtures are being arranged (e.g. vacation dates other tournaments etc.).

#### **Committee Correspondence**

- g) Correspondence from or on behalf of the Committee such as fines or enquiries must be acknowledged within 7 days of receipt (See Rule 6k).

#### **Minutes**

- h) Team secretaries must inform the General Secretary if they have not received the monthly Committee minutes by the 22nd day of that particular month.

#### **Trophies**

- I) All clubs or individuals, who receive a trophy shall be responsible for its safekeeping. A declaration must be signed on receipt of any such trophy to refund the West Midlands Basketball League the amount of its uninsured value if it is lost, or the cost of its uninsured repair if it is returned damaged.  
 Ii) All trophies must be returned to a serving Committee member by 31st March each year. Failure to do so will result in a fine of £15—Rule 6K.

#### **Court Details**

- j) Constituent teams must submit details of their home court as requested by the Committee.  
 ji) Minimum court dimensions of the WMBL shall be:  
Premier Division: - full size (minimum 24m x 13m) with BE/ FIBA 2010 Court Markings unless otherwise approved by the Committee  
Other Divisions: - 20m x 11m, BE/FIBA 2010 Court Markings must be in place prior to commencement of 2015 season.  
 Jii) Any team wishing to change its home court must obtain prior approval from the committee.  
 Jiii) No team may designate a tip-off time prior to 19:45 for a midweek game or after 20:30 for either midweek or weekend games  
 Jiv) The court must be available for warming up for a minimum of 10 minutes prior to the published tip-off time.  
 jv) All teams must provide court directions including full address and post code and court contact number upon the league entry form (or on request to change home court under rule 3jii) which are to be included in the handbook for all clubs as required.

**RULE 4 Protests and Misconduct**

- a) All questions of player eligibility shall be forwarded to the Results Secretary.
- b) All questions of interpretation of the Constitution or WMBL Rules shall be forwarded to the Chairman.

**Disputes**

- c) All protests or objections shall be referred to the Appeals Secretary within 7 days of the game or notification of a Committee decision. All Appeals must be accompanied with a £ 20.00 surety fee.
- ci) No objection to the court or other equipment shall be permitted unless a protest is lodged with one of the game officials before the start of the game. The score-sheet should be signed "Under Protest" and a written objection countersigned by the referee sent with it.
- cii) If during a match a team considers that its interests have been harmed by an Official's decision or by an accident it should adopt the following procedure -- At the moment the incident takes place if the ball is dead and the clock stopped or the next time the ball is dead the coach/captain of the team shall make his observations to the referee in a calm and courteous manner. If at the end of the match the team is considered to have been harmed as a result of what has happened the protesting captain shall sign the score-sheet "Under Protest".
- ciii) In the event of (ii) or (iii) details of the circumstances must be forwarded to the Appeals Secretary by the protesting team within 7 days of the game and the protest will be dealt with by the Appeals Committee at their next meeting. Any appeal as in (ii) or (iii) above must be accompanied by a surety fee of £10.00. If the appellant team or individual is considered by the Appeals Committee to have made a genuine appeal the surety fee will normally be returned.
- civ) If the score-sheet is signed "Under Protest" and (iii) above is not complied with a fine equal to the surety fee will be levied.

**Disqualifications**

- d) If a player, coach or team follower is disqualified during a game both match officials must submit a report in duplicate within 3 days to the WMBL Chairman & Appeals Secretary. Copies of the Officials' reports will then be circulated to the relevant clubs upon receipt.
- di) The team must inform the Appeals Secretary within 7 days of receipt of the officials reports if it wishes to appeal against the disqualification.
- dii) If no appeal is forthcoming the person(s) concerned will receive an automatic suspension. Where the incident relates to receiving two technical fouls the normal suspension will be for 1 game plus £ 10 fine for a first offence. Where the incident relates to a Disqualifying foul the normal suspension will be for 3 games plus £ 20 fine for a first offence. For further or more severe offences a longer suspension and/or greater fine may be imposed at the discretion of the Committee.
- diii) If an appeal is forthcoming the team and/or player must submit a written report to the Appeals Secretary with the relevant surety fee. The conditions of ciii) above apply.
- div) If a player coach or team follower wishes to appeal against a suspension then the person concerned may appear in person before the Appeals Committee. Otherwise the appeal will be heard in the person's absence. If an appeal relates to a club matter then a club representative may appear on its behalf. The Appeals Secretary must inform the Team Secretary or player concerned of the date of the Appeals Committee's meeting. The Appeals Committee may increase the penalty if the appeal is deemed frivolous.
- dv) If a fine relating to a suspension is not paid within the period of the suspension, the suspension will remain in place until the fine and late payment fines are paid.

**RULE 5 Appointment of Game Officials**

- a) When possible the Referees Secretary will appoint a referee and an umpire. Otherwise club(s) will be designated to provide one or both match officials. (Rule 6h).
- ai) Officials and table officials are required to be present and equipped to perform their duties a minimum of 10 minutes before the published tip-off time.
- a ii) When indicated on the list of appointments officials must travel together and should normally claim only a single travelling expense.
- a iii) When a club is nominated to provide both officials they must travel together and claim a single travelling expense. If the designated club arranges one or more replacements for its commitments then the club must ensure that the replacement (s) charge no more than the designated club official(s). It is the designated club's responsibility to ensure that the replacements arrive normally.
- a iv) Officials should charge travelling expenses based on a mileage not greater than the distance from their home to the venue.
- a v) If (ii) and (iii) above are not possible then prior approval not to comply must be obtained from the Referees Secretary.
- b) If only one official is present the game must still be played. The presence of only one official is not in itself a valid ground for protest. A second official may be appointed by mutual agreement and the result stands unless a protest registered before the tip-off is subsequently upheld at appeal. If a game begins with one replacement official then the replacement should be paid as Rule 3c and should the appointed official arrive after the game has started he/she should neither officiate nor be paid match fee nor expenses.
- bi) If neither appointed official arrives then if possible the game should be played. If both teams wish to play the game at least one official should be appointed and the game should then be played. If one team does not wish to play but the other team is willing to provide one or both officials then the game must be played with the unwilling team signing "Under Protest". This protest will be resolved by the Committee. If for any reason the game is not played both teams must submit a written explanation to the Committee for consideration (Rule 8b).

**COMMENTARY ON RULES 5bi and 5bii**

**If at tip-off time only one floor official is present all efforts should be made to find a replacement. However any such official MUST be appropriately qualified ( Level 2 or above) and hold a current BE registration indicating recognition of the level of award. The holding of a current registration carries with it an essential insurance component. If a claim were to arise as a result of actions occurring during a game officiated by one or more unqualified officials one or both of the officials may be found liable and insurance cover negated.**

- c) All club commitments must be undertaken by qualified officials.
- ci) Each team competing in the WMBL will nominate annually 1 qualified referee per team entered in the league, who will be available to referee at least 2 games per month. Non-compliance will result in a charge of £15 for the first season (per official). This will increase by £10.00 per season to £25.00 in the second season, £35.00 in the third season and £45.00 in the fourth season to a maximum of £50.00 (per official). The Nominated referee must also contact the WMBL referees secretary upon their nomination to confirm their qualification and details held are correct and upon subsequent BE registration supply their registration number for the new season to the WMBL referees secretary
- cii) All new clubs to the WMBL will be given 12 months grace in order to comply with Rule 5ci.
- ciii) In any year a team who cannot nominate a referee as per Rule 5ci must send a candidate to a referees course, which the WMBL will attempt to run during the course of that season.
- d) All match officials are expected to wear regulation uniform as approved by the BE.
- e) Any official who fails to arrive for a game must submit a written explanation to the Referees Secretary within 3 days. The Committee shall have power to fine/suspend or remove from the List of Officials any it deems necessary.

- f) All individual officials must confirm their appointments with the Referees Secretary within 7 days of receiving them either in writing or by a personal telephone call.
- g) All referees must be in possession of a current BE licence number.

#### **RULE 6 Fines and Administrative Charges**

- a) Non-payment of WMBL Fees by 31 May will normally mean a club's non entry to the WMBL for the following season (Rule 7c).
- b) Official score-sheet:  
Original Score sheet to be received by the results secretary up to 6 days from the date of the game - no charge.  
Original Score sheet late from 7 to 13 days from date of game — fine £5.00  
Original Score sheet late from 14 to 20 days from date of game — fine £25.00  
Original Score sheet late more than 21 days from the date of the game — fine £25.00 remains and default of game to away side.
- c) Player registered with BE but not with the Results Secretary - fine £5 and match result stands.
- ci) Player not registered with BE - fine £20 and loss of game by forfeit.
- cii) Playing an ineligible player will result in forfeit of the game and any other penalty at the discretion of the Management Committee.
- d) Failure to cancel with appointed officials or designated club - payment of expenses incurred.
- e) Any fixture amendment and/or postponement requested and agreed after the first WMBL Committee Meeting after publication of the fixtures may at the discretion of the Committee be subject to an administrative charge not exceeding £10. This is NOT to be considered a fine.
- f) Failure to arrive for game - 1st offence fine up to a maximum of £25; 2nd offence fine up to a maximum of £50 and compulsory attendance at the following Committee meeting; 3rd offence fine up to a maximum of £100 and immediate expulsion from the WMBL
- g) Non-standard or inadequate game or table equipment - fine £5.
- h) Failure to comply with refereeing obligations - fine for 1st offence £10 per official £17 per official for second offence and £52 per official for the 3rd and each subsequent offence in any one season.
- i) Failure to complete fixtures by the stipulated date - fine £10 maximum (Rule 1b).
- j) Non-payment of fines (team or player) within 14 days of notification or by the next WMBL committee meeting (whichever is the longest) - fine increased by 50%.
- k) Failure to comply with a Committee ruling or failure to reply to correspondence from the Committee within 7 days - fine £15.
- l) Absence from any General Meeting - fine £30.
- li) Late entry to WMBL for new clubs - fine £5.
- lii) Late entry to WMBL for existing clubs - fine £15.
- m) Failure to complete and present relevant forms to the General Secretary at or prior to the AGM - fine £5.
- mi) Any team or club withdrawing from the WMBL after acceptance at the AGM forfeits that season's WMBL and Guarantee fee(s). Any team and/or club withdrawing in these circumstances and reapplying at a later date may be subject to a guarantee fee not greater than double the value of the forfeited guarantee fee.
- n) Failure to correctly complete and/or submit an official "Club Report on Match Officials" form to the Results Secretary - fine £5.
- ni) Failure to correctly complete and/or submit an official "Assessment by Floor Officials" form to the Results Secretary - fine £5.
- o) Failure of protesting team satisfactorily to follow up a score-sheet "Under Protest" will result in the imposition of a fine equal to the value of the surety fee (Rule 4civ).
- p) Failure to indicate registration numbers on a score-sheet - fine £5 per participant to a maximum of £25.00 per game .See Rule 2bi
- q) When a club or individual fines reach £100.00 they MUST send a representative to the next Executive Committee Meeting.

N.B. All fines and expenses even from one club to another MUST be paid via the WMBL Treasurer.

**RULE 7 Annual General Meeting and Special General Meetings**

- a) All clubs must send at least 1 representative to all General Meetings (Rule 6l).
- b) The AGM shall be held in June of the current season.
- c) All outstanding fines must be paid by the Committee's meeting immediately prior to the AGM.
- d) No addition or alteration to the Constitution may be affected unless at an AGM or SGM convened for that purpose.
- di) Any changes affected must have an absolute majority of the voting members present in favour.
- dii) All proposals involving alterations shall be submitted in writing to the General Secretary at least 21 days prior to the meeting at which they are to be considered and must be seconded by another eligible party.
- diii) All changes that are approved shall become effective immediately.
- e) The Committee may convene an SGM if it deems it necessary. The General Secretary shall give written notice not less than 14 days prior to any such SGM.
- f) An SGM of the WMBL may also be convened by a minimum of 5 registered clubs or 10% of the registered members as defined in the Constitution. Notice of intention to convene any such meeting must be given to the General Secretary in writing.

**RULE 8 Role of the Committee**

The Committee shall have power to:

- a) Make additions or changes to the General Administrative Rules which shall be effective 7 days after distribution to the teams and shall remain in force until the next AGM when any such change must be submitted for approval.
- b) Deal with all matters not specifically covered by the Constitution and/or General Administrative Rules.
- c) Maintain discipline and ensure that the correct spirit of the game is upheld.
- d) Penalise or disqualify any club team or individual whose conduct is considered unsuitable.

**NOTES**

